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DFD-0351-61

24 January 1961

MEMORANDUM FOR: Acting Chief, DFD-DD/P

THROUGH : Chief, Administrative Branch, DFD-DD/P *ag*

SUBJECT : Activities Report for Personnel Section,
1-24 January 1961

25X1A 1. The Personnel Section has been asked by Acting Chief, DFD, to explore the possibility of establishing a separate career field within which [REDACTED] can develop and progress without competing with other employees quite unlike themselves. This request was received by Personnel on 23 January, and as of this date no positive action has been taken.

2. Mr. Parangosky, in a memorandum dated 30 December 1960, requested that the Personnel Section accomplish three things:

25X1A A. Compile Technical Representative contract provisions for the Base Site [REDACTED]

B. Convene a meeting by 21 January 1961 with Contractor Representatives for the purpose of briefing them on Base Site Technical Representative contract provisions.

C. Consolidate suggested OXCART T/O changes and review with the Acting Chief, DFD, by 7 January 1961.

25X1A 3. The planned T/O changes were obtained as a result of personal consultations with each area and branch concerned and were compiled into an informal memorandum dated 19 January. This memorandum was distributed to appropriate individuals, although no discussion of the contents was accomplished with the Acting Chief, DFD, prior to his departure on TDY.

25X1A 4. [REDACTED] has compiled considerable information as the basis for contract provisions for OXCART. Some discussions have been had with contract administration personnel from certain companies, although no group meeting has been held at this date.

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NO CHANGE IN CLASS. *X*

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SECRET

SECRET

-2-

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Both [REDACTED] feel that before a general meeting can be held with representatives of all the companies, a determination must be made as to which of the initial services will be Tech Rep types or which will be furnished under Materiel contracts. This problem is being explored now with DPD Contracts Branch.

5. As of this date no official word has been received from the DD/P regarding our recent T/O proposal. Consequently, no positive action has been taken to actually effect any changes.

25X1A

[REDACTED]
Chief, Personnel Section
DPD-DD/P

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